



Beaconhill Community Primary School Computing Devices User Agreement

Background and purpose

With access to rich dynamic content, connectivity across the globe, a platform for creativity and a place to engage in debate, digital technologies provide a powerful tool for learning. It is therefore essential that children are fully equipped to have skills and knowledge to safely access and use digital technologies.

This Parent/Carer Acceptable Use Agreement is intended to help share the importance that the school places on keeping children safe with particular regard to online safety education, including encouraging transparent behaviour, critical thinking and reporting.

The school will provide every child with the best access it can to online technologies. Filtering, monitoring and alert systems are in place to help protect children from unnecessary risks. The school will actively encourage children to think critically about content and communication from others and develop strategies for recognising inappropriate content/behaviours and how to deal with them. In return the school expects the children to demonstrate that they are responsible users of digital technologies at all times.

Parents/Carers agree to support us by:

1. Sharing good online behaviours with your child.
2. Emphasising the importance of the Acceptable Use Statements your child has agreed to.
3. Highlighting the importance of only accessing age-appropriate content and sites along with the pitfalls of social media (where appropriate).
4. Explaining how to keep an appropriate digital footprint (where age appropriate).
5. Discussing what is and isn't appropriate to share online.
6. Emphasising never to meet anyone online nor trust that everyone has good intentions.
7. Reporting any concerns you have whether school or home based.
8. Stressing the importance of openness when being online and that no one should ever be ashamed or embarrassed to tell a trusted adult if they have seen/shared anything concerning.
9. Drawing up some rules for using digital technology at home.
10. Avoiding posting or replying to any comments about the school on social media (including messaging systems such as Whats App) that may have a negative impact. Any concerns or worries should be reported to the school in the first instance.

The following is shared with your child at the beginning of each year. Parents agree to support the school in keeping children safe online.

Early Years

1. I ask before I use a tablet, computer or camera.
2. I tap or click on things I have been shown.
3. I check if I can tap/click on things I haven't seen before.
4. I tell a grown-up if something upsets me.

Key Stage One (Years 1 and 2)

- I always ask a teacher or suitable adult if I want to use the computers or ipads.
- I only open activities that an adult has told, or allowed me to use.
- I know that I must tell an adult if I see something on a screen that upsets me or I am unsure of.
- I keep my passwords safe and will never use one belonging to somebody else.
- I know my personal information such as my address and birthday should never be shared online.

Key Stage Two (Years 3,4,5 and 6)

- I will only access computing equipment when a trusted adult has given me permission and is present.
- I will not deliberately look for, save or send anything that could make others upset.
- I will immediately inform an adult if I see something that worries me, or I know is inappropriate.
- I will keep my username and password secure; this includes not sharing it with others.
- I understand what personal information is and will never share my own or others' personal information such as phone numbers, home addresses and names.
- I will always use my own username and password to access the school network and subscription services such as Purple Mash, School360, and MyMaths.
- In order to help keep me and others safe, I know that the school checks my files and the online sites I visit. They will contact my parents/carers if an adult at school is concerned about me.

- I will respect computing equipment and will immediately notify an adult if I notice something isn't working correctly or is damaged.
- I will use all communication tools such as blogs carefully. I will notify an adult immediately if I notice something that isn't right.
- Before I share, post or reply to anything online I will think T. H. I. N. K (T- Is it true?) (H-Is it helpful?) (I- Is it inspiring?) (N- Is it neccessary?) (K- Is it kind?).
- I understand that if I behave negatively whilst using technology towards other members of school, my parents/carers will be informed and appropriate actions taken.

*** I understand this agreement and know the consequences if I don't follow it ***