

Beaconhill Community Primary School
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Northumberland
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Headteacher: Mr Joel Routledge B.Ed NPQH



Thursday 10th November 2022

Dear parents/carers,

As you will know, good attendance is a key factor in your child's success in school. Improving attendance is a key priority for the school this year and to help to achieve this goal, we will be working closely with our **Education Welfare Officer**, Hayley Hansom.

An EWO is employed by the local council to work with the families of children who are missing school too frequently. They also take the necessary action to stop students' regular absence before it becomes detrimental to their learning. Hayley will work alongside Mrs Thompson and I to monitor attendance. We will offer support where necessary to help you and your child where attendance is a concern. We will formally monitor attendance together on a termly basis and Hayley will also be present on the school gate every half term. As well as attendance, we will also monitor lateness and push to ensure that everyone is in school on time.

An attendance rate of 95% is our aim for all children. This rate of attendance equates to no more than nine and a half missed days across the school year. Persistent absence is defined as an attendance rate of 90% or below. Where attendance becomes a concern, we will communicate this with you with a letter and look to find ways to resolve it.

Thank you,

Mr Routledge

A handwritten signature in cursive script that reads 'J Routledge'.